

**Ad Hoc HEALTHYMIND SUB-COMMITTEE**  
**Howard County School Health Council**

**Charge Statement:** Whereas, the Howard County Health Department and the Howard County School Health Council co-sponsored the first Howard County Adolescent Mental Health Symposium held on September 27, 2016 in Columbia, Maryland, and whereas several Symposium workgroups developed recommendations and strategies to improve the general mental health and well-being of youth in the county, some of which are underway, some of which still need to be implemented, now, therefore, the School Health Council is issuing the charge to form an *ad hoc* Sub-Committee consisting of a sub-group of members of the Symposium Planning Committee to be the bridge between the Symposium and the appointment of a new Administrator of the Office of Children and Families of the Howard County Department of Community Resources and Services, who will assume coordination and oversight responsibilities over the Symposium-generated activities. Per the Council Bylaws, the Council Chairperson, with the approval of the Executive Board, will appoint the Sub-Committee Lead (aka Chair). Per the Council Bylaws, the Sub-Committee will present reports of its activities as requested by the Chairperson or the Executive Board.

**Goal of Work:** Once established, the *ad hoc* Sub-Committee will 1) finalize and publicize/share the final report of the Symposium proceedings and 2) develop, present and submit a “master plan” to guide the new Administrator of the Office of Children and Families, with 1-2 key recommendations for the Administrator. As currently envisioned, the “master plan” will include a summary of the areas recommended as areas of focus by Symposium workgroups, the strategies and activities recommended by Symposium workgroups in each of the focus areas as well as an update on where they stand and who is involved, and a list of potential best practices/evidence-based interventions (e.g., training on healthy transition) in each of the focus areas that could be adopted/adapted/implemented within the context of Howard County.

**Scope of Work:** Sub-Committee members will scan existing on-line repositories, clearinghouses, and databases for best practices/evidence-based interventions, or collect/compile information from other sources (e.g., University of Maryland presentation of models of social workers in schools) in each focus area. Members will also take opportunities to present the final report of the Symposium proceedings to other groups in the County, such as the HCPSS Mental Health Task Force, the Early Childhood Advisory Council, the Local Health Improvement Coalition Behavioral Health Workgroup, the Youth Development Coalition, the Howard County School Health Council, etc. Members will conduct other activities as deemed appropriate to meet the two stated goals under “Goal of Work.”

**Sub-Committee Members:** Members primarily represent local community organizations and agencies involved in providing primary and secondary prevention

services as well treatment services to adolescents in the County. Every effort will be made to network, connect the dots, and broaden the audience once the work of the Sub-Committee is accomplished. It was felt that it would be the most efficient way to proceed since many activities are moving forward at this time.

**Timeline:** The Sub-Committee began its work on November 22, 2016 and is scheduled to sunset on August 31, 2017. A complete version of the final report of the Symposium proceedings is expected by December 1<sup>st</sup>, 2016. A draft of the “master plan” for the incoming Administrator of the Office of Children and Families is scheduled for January 31<sup>st</sup>, 2017. A presentation at a general meeting of the Howard County School Health Council is slated for April 5, 2017 (to be approved by the Executive Board). The work of the Sub-Committee will be incorporated into the annual report of the School Health Council submitted on July 1, 2017 to the Superintendent and the Health Officer.